



# CITY OF RIVIERA BEACH BROKER DIRECT BILLING FOR UTILITY SERVICES AGREEMENT

Meter Location: \_\_\_\_\_ Property Control Number: \_\_\_\_\_

Service Address: \_\_\_\_\_  
Street City State Zip - 4

Tenant's Name: \_\_\_\_\_  
Please print

## PROPERTY OWNER INFORMATION

Property Owner's Name: \_\_\_\_\_  
Please print

Mailing Address: \_\_\_\_\_  
Street City State Zip - 4

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Owner's Business Tax Receipt Number: \_\_\_\_\_

The undersigned Property Owner (Owner) of the Property listed above as the Service Address understands and agrees that the water and sewer services bill for the above Property are to be mailed directly to the Broker listed below for payment. This agreement is subject to the policies of the City of Riviera Beach (City) regarding the provision of water and sewer services by the Utility Special District. The Owner understands that water and sewer services are granted solely on the basis of personal information submitted as part of this Agreement and do certify that all such information is correct. The Owner agrees that this Agreement for service, when accepted by the City shall form a binding agreement governing the terms of all water and sewer services rendered to us by the City. In order to activate the Broker Direct Billing for Water and Sewer Services Agreement, it is necessary to obtain a reading on the water meter installed at the Property. This Agreement will not be active until the reading of the water meter is completed.

I understand and agree that the Broker covered by this Agreement is authorized to receive utility bills as agents for me. I agree to comply with property owner responsibilities as described in the Utility Special District policy as revised from time to time. This policy is available to view and download at: [www.rivierabch.com/udservicespolicy](http://www.rivierabch.com/udservicespolicy).

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Month /Day /Year

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Month /Day /Year

## BROKER INFORMATION

Broker's Name: \_\_\_\_\_  
Please print

Mailing Address: \_\_\_\_\_  
Street City State Zip - 4

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

The undersigned Broker understands and agrees to make payments on or before the due date of the water and sewer bill for the above referenced Property that are mailed directly to me for payment during the period of lease of the Property which is covered by this Agreement.

Broker's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Month /Day /Year

Please submit completed application  
and supporting documentation to:

MAIL/IN PERSON  
City of Riviera Beach  
Finance Department  
600 West Blue Heron Blvd.  
Riviera Beach, FL 33404

EMAIL  
[css@rivierabeach.org](mailto:css@rivierabeach.org)