



CITY OF RIVIERA BEACH
DEVELOPMENT SERVICES DEPARTMENT
PLANNING & ZONING DIVISION
600 WEST BLUE HERON BLVD.
RIVIERA BEACH, FL 33404
561.845.4060

MOBILE VENDOR

***All documents must be saved in PDF format.
All documents must be "Individual" PDF's
No continuous "Batch" PDF documents will be accepted.***

- Administrative Review General (Form 11) - **PDF**
- Notarized Affidavit of Completeness and Accuracy (Form 5)- **PDF**
- Notarized Consent (Form 6) - **PDF**
- Recorded Warranty Deed - **PDF**
- Graphic of subject property depicting all relevant site elements or most recent approved Site Plan of the property showing location of temporary sale. - **PDF**
Setbacks:
 Front:_____ Side Interior:_____
 Rear:_____ Side Corner:_____
- Liability insurance in the amount of \$1,000,000 per occurrence with City of Riviera Beach as additionally insured. - **PDF**
- \$50.00 Fee – Mobile Vendor BTR Renewal Fee
- NO ELECTRICAL SERVICE
- Contact State of Florida, Division of Hotels and Restaurants, for State requirements @ 1-850-487-1395.

For additional information please contact a Planner at (561) 845-4060.

FORM #13

Staff Use: [https://rivierabch-my.sharepoint.com/personal/mnoel_rivierabeach_org/Documents/Projects/Special Events/Final Documents/Food Truck_OutDoor Cooking Checklist/13 - Mobile Vendor Checklist.doc](https://rivierabch-my.sharepoint.com/personal/mnoel_rivierabeach_org/Documents/Projects/Special%20Events/Final%20Documents/Food%20Truck_OutDoor%20Cooking%20Checklist/13%20-%20Mobile%20Vendor%20Checklist.doc)