



ROOF SHEATHING INSTALLATION CERTIFICATION

(EXISTING ONE- & TWO-FAMILY DWELLINGS ONLY)
FOR LICENSED ROOFING CONTRACTORS ONLY

I. PURPOSE

The purpose of this Policy is to provide a method to certify re-nailing of roof sheathing on occupied or finished one- and two-family dwellings. ***This policy applies only to licensed roofing contractors.***

II. AUTHORIZATION

Section 110.3 of the City Riviera Beach Amendments to the Florida Building Code, as adopted by the City of Riviera Beach, provides that requirements necessary for the public safety, health and general welfare not specifically covered by the standard or the Building Official shall determine other technical codes or policies.

III. APPLICATION

Qualified applicants may certify the roof re-nailing of roof sheathing by preparing an affidavit certifying that the installation of the roof metal and re-nailing of roof sheathing complies with all codes, ordinances, rules and regulations; that the qualifier or designee personally inspected the specific job; and that the roof was installed according to the Florida Building Code, and Existing Building Code, as amended, and the manufacturer's installation instructions.

This affidavit must be presented to the inspector at the tin tag and metal inspection on-site.

When the roof sheathing affidavit is used the affidavit needs to be with the permit paperwork at time of the tin tag and metal inspection or the Structural Building Inspector will either fail the inspection until certified by the applicant or pass the inspection if the signed affidavit is present at the job site. **Pictures of the re-nailed and repaired roof sheathing are required.**

Progressive re-roof inspections are required only the sheeting may be certified with the affidavit.

Progressive re-roof inspections shall be scheduled calling the inspection clerk up to 3 business days prior to re-roof at (561) 845-4020.

LICENSED ROOFING CONTRACTOR AFFIDAVIT
ROOF SHEATHING INSTALLATION
(EXISTING ONE & TWO FAMILY DWELLINGS ONLY)

The City of Riviera Beach requires progressive inspections – call 561-845-4020

To: City of Riviera Beach
600 W Blue Heron Blvd
Riviera Beach FL 33404

Permit No. _____

From: _____

(Contractor)

(Contractor's Address)

(Owner/s Name)

(Property Address)

CERTIFICATION SELECTION: of roof sheathing I, _____, am certified as a roofing contractor (License No. _____) and do hereby certify that all roof work (as indicated above) has been performed at the above address in accordance with Chapter 15 of the Florida Building Code, Existing Building, as amended, and Manufacturer's Specifications. I understand that the City of Riviera Beach offers progressive re-roof inspections. I have notified the owner of the property of this affidavit.

Signature of Qualifier Date

STATE OF FLORIDA, COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this _____ (date) by

_____, who is personally known to me or who has produced

_____ (type of identification) as identification and who did (did not) take an oath. (SEAL)

Signature of person taking acknowledgement _____

Name of officer taking acknowledgement--typed, printed or stamped _____

Title or rank _____ Serial number _____

Revised 10-2024