



**CITY OF RIVIERA BEACH, FLORIDA
CITY COUNCIL BUDGET WORKSHOP
MUNICIPAL COMPLEX COUNCIL CHAMBERS
June 20, 2011 @ 6:30 P.M.**

- I. CITY CLERK CALLS TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. PURPOSE OF WORKSHOP – RUTH JONES, CITY MANAGER**
- V. CITY’S ASSESSED PROPERTY VALUE AS OF JUNE 1, 2011**
- VI. GENERAL FUND PROJECTED FY 2012 REVENUES & EXPENDITURES**
- VII. GENERAL FUND DEPTS. RECOMMENDED STAFFING CHANGES FOR FY 2012**
- VIII. CITY COUNCIL’S COMMENTS / DISCUSSION**

CITY OF RIVIERA BEACH



FY 2011/2012 OPERATING BUDGET GENERAL FUND

**Budget Workshop
Council Chambers
June 20, 2011
6:30 p.m.**

INTER-DEPARTMENTAL COMMUNICATION

June 14, 2011

TO: The Honorable Mayor and City Council

FROM: Ruth C. Jones, City Manager 

SUBJECT: FY 2012 OPERATING BUDGET WORKSHOP ON JUNE 20, 2011

The information presented in this document is provided in preparation for the budget workshop on Monday, June 20, 2011 at 6:30 p.m. in the City Council Chambers.

The City received the preliminary assessed property value that will be used to calculate the projected property tax revenues for FY 2012. The assessed property value declined by 5% from last year, which is 7% less than the estimated 12% reduction that the City was projecting. Section 1 summarizes the assessed property value and millage rates from FY 2006 to FY 2012.

Based on a property value reduction of 5%, the budget deficit is estimated at \$3.1M without furloughs. If furlough (96 hours per employee) is implemented for FY 2012, the deficit is estimated at \$2.2M. The main drivers of costs are health insurance, pension contribution, and general liability insurance. At this time, the City has not received health and general liability insurance premium costs for FY 2012. We are expecting to receive the health insurance cost estimates by June 17, 2011 and general liability insurance premiums by the end of July.

We have revised the projected FY 2012 revenue estimates based on the assessed property value received from the Property Appraiser's Office and the projected FY 2012 expenditures include the recommended staff changes and adjustments to operating expenditures as proposed by Departments. Section 2 provides a comparison of revenues and expenditures for the General Fund from FY 2009 to FY 2012. FY 2012 revenues and expenditures are preliminary estimates and will change as time progresses in the budget development process.

Section 3 summarizes the recommended staffing changes for FY 2012 for the general fund departments. We have reviewed the staffing level changes presented in the budget workshop on May 23, 2011 and made further staffing changes in order to minimize the impact to the delivery of service.

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June 14, 2011

SUBJECT: FY 2012 OPERATING BUDGET WORKSHOP ON JUNE 20, 2011

I look forward to addressing your questions and providing clarification on any aspect of the document during the budget workshop on Monday, June 20, 2011.



**CITY OF RIVIERA BEACH
CITY COUNCIL BUDGET WORKSHOP
FY 2011/2012 OPERATING BUDGET
June 20, 2011**

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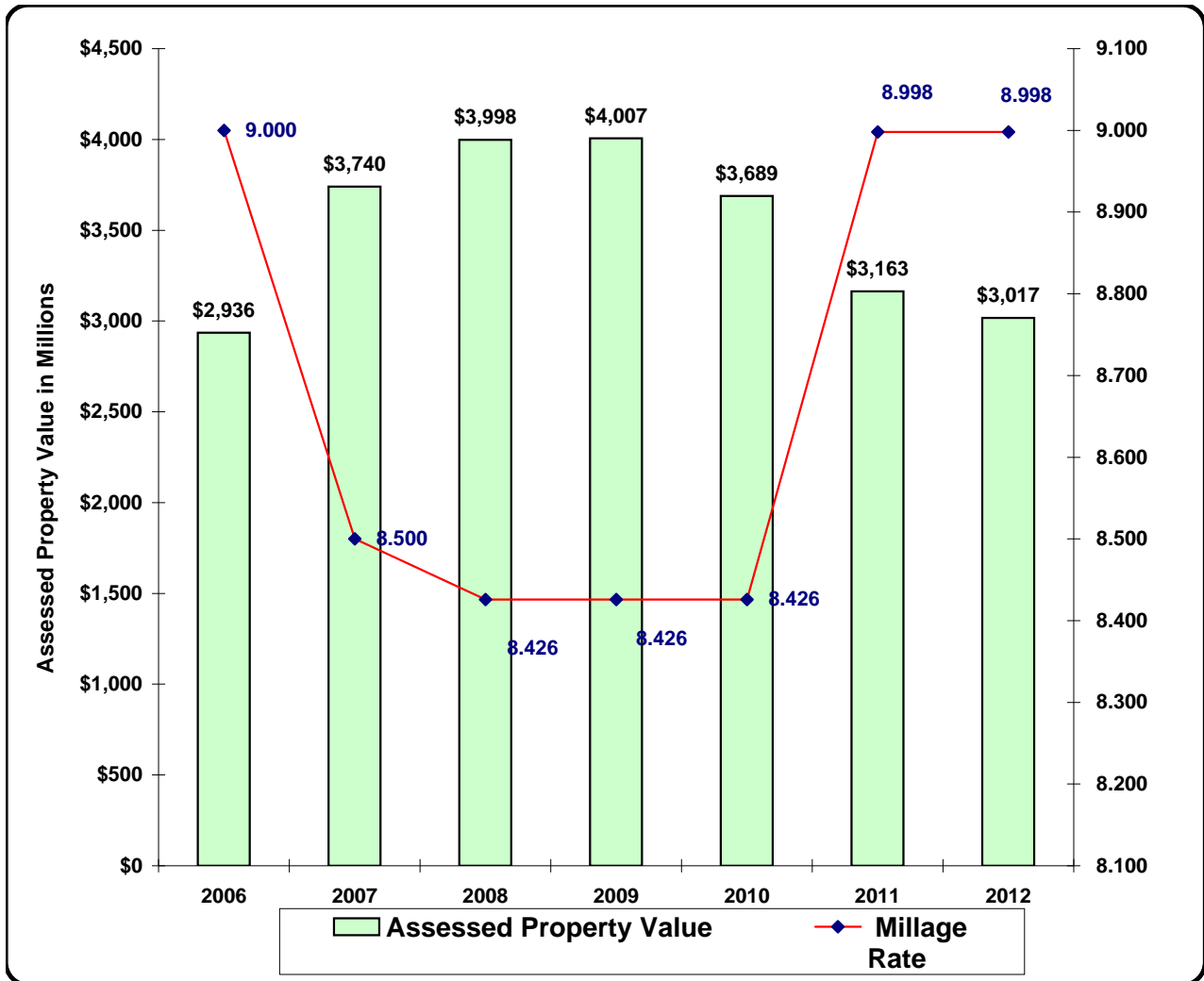
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SECTION 1

CITY'S ASSESSED PROPERTY VALUE

CITY OF RIVIERA BEACH

ASSESSED PROPERTY VALUE AND MILLAGE RATE HISTORY



Fiscal Year	Assessed Property Value	Millage Rate
2006	\$2,936,045,626	9.000
2007	\$3,739,938,319	8.500
2008	\$3,997,537,112	8.426
2009	\$4,006,571,545	8.426
2010	\$3,688,581,810	8.426
2011	\$3,163,113,469	8.998
2012	\$3,016,666,829	8.998

SECTION 2

GENERAL FUND PROJECTED FY 2012 REVENUES AND EXPENDITURES

CITY OF RIVIERA BEACH
GENERAL FUND REVENUES AND EXPENDITURES
FY 2008/2009 TO FY 2011/2012

<u>Revenues by Source</u>	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	PROPOSED BUDGET FY 2012
TAXES	38,390,851	35,364,826	32,531,495	33,230,740
FRANCHISE FEES	2,377,371	1,256,545	3,038,000	2,540,000
OTHER FEES, PERMITS & LICENSES	2,405,894	2,556,798	2,232,540	3,237,353
GRANTS & OTHER SHARED REVENUES	2,260,679	2,362,942	1,916,307	2,252,867
FINES	263,787	295,259	228,000	486,500
RENTS & LEASES	40,731	71,919	63,300	151,100
MISCELLANEOUS REVENUES	1,262,411	1,786,776	1,550,725	1,491,737
CHARGES FOR SERVICES	4,140,887	4,650,995	4,712,057	4,214,168
INTERFUND TRANSFERS	4,653,152	-	2,100,000	-
TOTAL REVENUES	\$55,795,763	\$48,346,060	\$48,372,424	\$47,604,465

Expenditures by Department

LEGISLATIVE	497,247	478,113	461,822	471,038
CITY MANAGER'S OFFICE	1,234,625	983,474	924,802	850,686
GENERAL ADMINISTRATION	7,750,806	8,479,463	8,945,648	9,185,253
INFORMATION TECHNOLOGY	1,045,429	782,029	792,078	706,199
FINANCE	1,432,706	1,414,224	1,339,426	1,340,060
CITY CLERK	635,156	554,098	421,439	397,422
HUMAN RESOURCES	662,224	764,202	699,187	639,385
LEGAL	515,943	425,850	398,657	398,021
COMMUNITY DEVELOPMENT	2,101,560	1,924,127	1,300,503	1,068,235
POLICE	17,970,186	16,903,326	15,067,137	15,375,071
FIRE	11,666,218	11,901,424	10,702,532	10,135,550
PUBLIC WORKS	3,597,292	3,429,543	3,087,400	2,985,262
PARKS & RECREATION	3,647,520	3,297,913	3,136,738	2,953,019
LIBRARY	526,024	558,584	561,440	568,846
CIVIL DRUG COURT	197,314	175,704	146,856	144,245
PURCHASING	453,407	396,083	386,759	386,173
TOTAL EXPENDITURES	\$53,933,657	\$52,468,157	\$48,372,424	\$47,604,465

SECTION 3

GENERAL FUND DEPARTMENTS' RECOMMENDED STAFFING CHANGES FOR FY 2012

**GENERAL FUND
DEPARTMENTAL PROPOSED STAFFING CHANGES FOR FY 2011/2012**

CURRENT STAFFING LEVEL CHANGES:

PROPOSED STAFFING:

COST SAVINGS

Position		Full or Part time	Status	Total Salaries & Benefits	Position	Full or Part time	Hourly Salary	No. Hours per week	Annual Salary	FICA	Pension	Health & Dental Ins.	Life Ins.	Total	Total Cost Savings	
<u>CITY CLERK</u>					<u>CITY CLERK</u>											
Records Specialist	Convert to P/T positio	F/T	Filled	\$73,507	Records Specialist	P/T	\$ 21.35	30	33,306	2,548	-	-	-	\$35,905		
				\$73,507					33,306	2,548	-	-	-	\$35,854		
															CITY CLERK	\$37,653
<u>COMMUNITY DEVELOPMENT</u>					<u>COMMUNITY DEVELOPMENT</u>											
Principal Planner	Convert to P/T positio	F/T	Filled	\$104,672	Principal Planner	P/T	\$ 31.69	30	49,433	3,782	-	-	-	\$53,214		
Housing Coordinator	Convert to P/T positio	F/T	Filled	\$107,950	Housing Coordinator	P/T	\$ 33.00	30	51,480	3,938	-	-	-	\$55,418		
				\$212,622					100,913	7,720	-	-	-	\$108,632		
															COMMUNITY DEVELOPMENT	\$103,990
<u>FIRE</u>					<u>FIRE</u>											
Sr. Staff Asst.	Convert to P/T positio	F/T	Filled	\$70,369	Sr. Staff Asst.	P/T	\$ 16.41	30	25,604	1,959	-	-	-	\$27,562		
				\$70,369					25,604	1,959	-	-	-	\$27,562		
															FIRE	\$42,807
<u>PUBLIC WORKS</u>					<u>PUBLIC WORKS</u>											
Staff Assistant	Convert to P/T positio	F/T	Filled	\$63,332	Staff Assistant	P/T	\$ 17.98	30	28,041	2,145	-	-	-	\$30,186		
Custodian	Convert to P/T positio	F/T	Filled	\$46,939	Custodian	P/T	\$ 12.54	30	19,559	1,496	-	-	-	\$21,055		
Projects Assistant	Eliminate position	F/T	Filled	\$68,231					47,600	3,641	-	-	-	\$51,241		
				\$178,503												
															PUBLIC WORKS	\$127,262

**CITY OF RIVIERA BEACH
POLICE DEPARTMENT PROPOSED STAFFING CHANGES FOR FY 2011/2012**

RECOMMENDED POSITIONS TO BE ELIMINATED:

Lieutenants (by Seniority)	Rate (per hour)	Hours (hours per year)	Base Salary (hours x rate)	Overtime (2010 Earnings)	Holiday Pay (rate x 1.5 x 11 days)	Clothing (\$15 x 52 weeks)	FICA (Salary x .0765)	Life (flat rate)	Health/Dental (flat rate)	Retirement (35% of Salary)	Total Salary / Benefits
Lieutenant	40.13	2,080	83,477	3,232	5,298	780	7,039	172	8,970	-	\$108,967
Lieutenant*	36.69	2,080	76,309	6,537	4,843	780	6,708	172	8,970	-	\$104,319
Lieutenant*	37.43	2,080	77,848	6,342	4,940	780	6,818	172	8,970	-	\$105,871
Lieutenant*	32.65	2,080	67,921	6,905	4,310	780	6,054	172	8,970	-	\$95,112
Lieutenant*	36.69	2,080	76,309	9,809	4,843	780	6,959	172	8,970	-	\$107,842
Lieutenant*	35.14	2,080	73,100	6,125	4,639	780	6,416	172	8,970	-	\$100,201
Lieutenant*	37.43	2,080	77,847	5,459	4,940	780	6,751	172	8,970	-	\$104,919
Lieutenant*	35.14	2,080	73,093	22,128	4,639	780	7,639	172	8,970	-	\$117,421
Lieutenant*	32.65	2,080	67,921	6,031	4,310	780	5,987	172	8,970	-	\$94,171
Lieutenant*	34.96	2,080	72,719	7,412	4,615	780	6,483	172	8,970	-	\$101,151
lieutenant	32.65	2,080	67,921	13,868	4,310	780	6,587	172	8,970	30,135	\$132,742
Lieutenant*	34.96	2,080	72,719	1,010	4,615	780	5,993	172	8,970	-	\$94,259

*Indicates Drop Participant

Total Cost of Current Lieutenants \$1,266,976

Janitorial Services	Rate (per hour)	Hours (hours per year)	Base Salary (hours x rate)	Overtime (Earnings)	Holiday Pay (rate x 1.5 x 11 days)	Clothing (uniform Serv.)	FICA (Salary x .0765)	Life (flat rate)	Health/Dental (flat rate)	Retirement (37.29% of Salary)	Total Salary / Benefits
Custodian	14.76	2,080	30,694	0	0	600	2,348	172	8,970	11,446	\$54,229

Total Cost of Custodian \$54,229

RECOMMENDED NEW POSITIONS:

Proposed	Rate (per hour)	Hours (hours per year)	Base Salary (hours x rate)	Overtime (Earnings)	Holiday Pay (rate x 1.5 x 11 days)	Clothing (\$15 x 52 weeks)	FICA (Salary x .0765)	Life (flat rate)	Health/Dental (flat rate)	Retirement (35% of Salary)	Total Salary / Benefits
Commander	33.37	2,080	69,404	0	0	780	5,309	528	8,970	-	\$84,991
Commander	33.37	2,080	69,404	0	0	780	5,309	528	8,970	-	\$84,991

Total Cost of 2 Commanders \$169,982

Proposed	Rate (per hour)	Hours (hours per year)	Base Salary (hours x rate)	Overtime (Earnings)	Holiday Pay (rate x 1.5 x 11 days)	Clothing (\$15 x 52 weeks)	FICA (Salary x .0765)	Life (flat rate)	Health/Dental (flat rate)	Retirement (35% of Salary)	Total Salary / Benefits
Captain	30.19	2,080	62,802	0	0	780	4,804	528	8,970	-	\$77,885
Captain	30.19	2,080	62,802	0	0	780	4,804	528	8,970	-	\$77,885
Captain	30.19	2,080	62,802	0	0	780	4,804	528	8,970	-	\$77,885
Captain	30.19	2,080	62,802	0	0	780	4,804	528	8,970	-	\$77,885
Captain	30.19	2,080	62,802	0	0	780	4,804	528	8,970	-	\$77,885

Total Cost of 5 Captains \$389,424

Proposed (by Seniority)	Rate (per hour)	Hours (hours per year)	Base Salary (hours x rate)	Overtime (Earnings)	Holiday Pay (rate x 1.5 x 11 days)	Clothing (\$15 x 52 weeks)	FICA (Salary x .0765)	Life (flat rate)	Health/Dental (flat rate)	Retirement (35% of Salary)	Total Salary / Benefits
Sergeant 1	27.39	2,080	56,971	0	3,615	780	4,635	172	8,970	21,205	\$96,349
Sergeant 2	24.60	2,080	51,164	0	3,247	780	4,162	172	8,970	19,044	\$87,539

Total Cost of 2 Sergeants \$183,888

Total Cost of Lieutenants and Custodian \$1,321,205
Total Cost of 2 CMDR's & 5 CAPT's ,2 SGT's, and \$25K Janitorial Contract \$768,294
Net Budget Reduction (Personnel Only) \$552,911